

# NetMeeting System

This year, we add the NetMeeting System which allows you to schedule a meeting between Exhibitors and Visitors.

In order to start making appointment via NetMeeting, you will have to insert the confirmation number you received once you registered the exhibition.

For Example:



## Entering NetMeeting System:

1. Press this link: <http://event.mashovgroup.net/>

Meeting calendars

E-mail:

Visitor Code:

Click here in case you didn't register yet.

Login

2. Enter the E-Mail you have registered with, and the confirmation code sent to you after your registration.
3. In the next screen you may choose an exhibitor by category or by exhibitor name.
  - By category: choose the specific category, and then select an exhibitor.
  - By exhibitor: in the search bar, write the exhibitor name and select it.



4. **After you select an exhibitor**, a screen will appear under the name you've selected; this screen will let you see the list of the exhibitor meeting calendars.

**After selecting a calendar**, a new screen will appear; now you can see the calendar hours and date in order to schedule a meeting. After you choose the specific day and hour you hit: **"send a meeting request"**.

The 22nd "Agro-Mashov" international Conference and Exhibition > Organization of exhibitions and international conferences > Sima

### Sima Vaknin

February 29th 2012	March 1st 2012
10:00 - 19:00	10:00 - 19:00
<p>Send a meeting request</p>	<p>Send a meeting request</p>

5. A new screen will appear, please fill in all the required details and write in the "message" area additional information about the essence of the meeting, your name, company name and phone number, then hit **"Send request"**.

### Meeting request

Meeting with	Sima Vaknin
Meeting free time range	10:00 - 19:00
Meeting Hour	10 : 0
Meeting length	5 Minuts
Message	<input type="text"/>
<input type="button" value="Send request"/>	

6. After you hit "send request", the exhibitor has to accept the meeting and a Confirmation will be sent to your e-mail.